



## Women's Rugby Team Manager

### **Purpose**

Amesbury Rugby Club seeks a Women's Rugby Team Manager (TM) for the 2025/26 season. The successful applicant will be responsible for overseeing and directing all aspects of team administration and support for the Women's team who currently play in RFU Women's NC 1 South West (East) (level 4).

The position requires the ability to effectively plan around a structured season and deliver support on training nights (usually Thursday) for a 16-game season. A knowledge of the game is an advantage but not essential.

### **Key aspects of the role**

1. **Planning & Communication**

Work with the Director of Rugby (DoR) to ensure collaboration and communication between Team/management & Executive Committee is effectively managed.

2. **Team Management**

Ensure availability and eligibility of players for Training & Matches and track using a variety of medium such as WhatsApp, Spond (an availability tool) to enable team communication. Be capable of producing electronic match cards (EMC) using the RFU's Game Management System (GMS).

3. **Safeguarding & Training**

Be willing to undergo DBS clearance as players can be under 18 in the adult section. Undertake all RFU pre requirements such as Headcase etc before commencing the role in July 2025. Also Ensuring appropriate clearances/qualifications are held by those within the section that require them (Coaches/Medics etc).

### **Is this role for you?**

Level headed with effective planning and communications skills, you will be responsible for the managing and reporting on team matters via the DoR. You will drive the Women's team initiatives both on and off the field. You will have a budget responsibility with an input to whole club budget planning.

**This is non-paid volunteer role**

### **Next Steps**

Expressions of interest should be sent to: [amesburyrfc.chairman@gmail.com](mailto:amesburyrfc.chairman@gmail.com) Closing Date: 30 June 2025