



International Tickets Manager

Purpose

To manage the club's allocation of international rugby tickets for our paid up members, ensuring a fair, transparent, and well-organised system that allows all members the opportunity to apply for international fixtures. This role plays a key part in maintaining benefits for our paid up members.

Key Responsibilities:

Apply for International Ticket Allocations: The Tickets Secretary registers the club's contact details with the RFU Game Management system and applies for international ticket allocations from the RFU.

Devise a Fair Ticket Distribution System: The role involves creating a system to fairly distribute tickets to members, ensuring that all members have an equal opportunity to attend international matches. This may involve implementing a lottery, prioritizing active members, or other methods.

Ensure Fair and Equitable Distribution: The Tickets Secretary must ensure that the ticket distribution process is fair and transparent, with all members treated equally.

Liaise with Other Volunteers and Club Officials: The role involves working closely with other volunteers, such as the Volunteer Coordinator, and club officials, such as the treasurer, to manage ticket requests, distribute tickets, and address any issues that may arise.

Communication and Updates: The Tickets Secretary must communicate with members regarding ticket allocations, any changes to the distribution system, and any other relevant information.

Maintain Records: The role may involve maintaining records of ticket allocations, member applications, and other relevant information.

Is this role for you?

You'll be well-suited to this role if you're organised, trustworthy, and have a keen eye for detail. You'll need to be confident using systems (like the RFU's Game Management System), clear in your communication with members, and fair-minded in your approach to allocating limited tickets. A calm, methodical manner and a commitment to transparency will help you thrive in this important volunteer position.

This is a volunteer non-paid role

Next Steps

Expressions of interest should be sent via amesburyrfc.volunteermanager@gmail.com

Closing Date: 30 June 2025