

**AMESBURY RUGBY FOOTBALL CLUB**  
**TEAMWORK – RESPECT – ENJOYMENT – DISCIPLINE - SPORTMANSHIP**



**Roles and Responsibilities**

**Team Managers**

**Aim of Role:**

To assist Coaches in all aspects of Rugby related administration and practical support. Be team representative on the Management Committee and report to the Executive Committee via the DoR on all Rugby matters.

**Responsibilities:**

Provide required level of support to Coaches to set the conditions for success.

Actively engage in all Management Committee meetings and requested.

Support Coaches in providing player welfare and support.

Oversee the effective compilation of paperwork to ensure membership and registration can be processed in a timely manner.

Maintain a pathway of information sharing between Exec, Management, Coaches and Players.

Ensure Team Duties are carried out post training and matches and maintain a log of those duties.

Act as part of the Team Selection Committee.

Create and record team list and distribute as appropriate, based on decisions of Selection Committee.

Maintain an up to date knowledge of competition rules and advise coaches where required.

Maintain knowledge of and regulatory and law changes distributed and advise coaches as required.

Advise Equipment Manager of any damage to Team Equipment or accessories to ensure timely rectification can be made.

Maintain up to date statistics on Training, Match day and event participation to support the Selection Committee.

Provide DoR with Team Statistics and information as requested.

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Maintain record of training plans and assessment results to support coaching team.

Monitor coaching requirements (Courses and workshops) to maintain competency and present requirement to DoR as necessary.