



## **Age Grade Rugby Team Manager**

### **Job Description**

The purpose of the rugby age grade manager is to ensure the smooth, safe, and compliant operation of our youth rugby teams, supporting player development and fostering communication between coaches, parents, and the club. A knowledge of the game is an advantage but not essential, however a passion for youth development is pivotal for the role.

### **Lines of Reporting**

Reports to: Amesbury Director of Rugby

Liaises with: Age grade Head of Youth Development, Coaches, Parents, Safeguarding Officer, Fixtures Secretary.

### **Roles & responsibilities**

- **Lead and Coordinate Age Grade Rugby (AGR)**
  - Oversee the delivery of mini and junior rugby across the club.
  - Work with Head Age Grade coach to ensure structured training, playing, and development opportunities for players aged 6–17.
- **Team and Volunteer Management**
  - Work with the Director of Rugby to recruit, support, and manage coaches, assistant managers, and volunteers.
  - Chair regular meetings to ensure effective communication among staff, players, and parents.
- **Safeguarding and Welfare**
  - Ensure all activities comply with safeguarding policies and age-grade regulations.
  - Promote a child-centred approach that prioritises player wellbeing.
- **Liaison and Representation**
  - Represent the AG section on the club's management committee.

- Coordinate with regional or county rugby bodies to align with broader development goals.
- **Strategic Planning and Development**
  - Contribute to the club's overall strategy, including budgeting and resource allocation.
  - Develop season plans aligned with coaching and playing goals.
- **Promote Rugby Values and Culture**
  - Ensure players, coaches, and parents understand and embody the core values of rugby: teamwork, respect, enjoyment, discipline, and sportsmanship.

### **Time Commitment**

- Weekly training and match day support (typically Sunday Mornings)
- Monthly club meetings
- Seasonal planning and registration duties

### **Term Length**

- One season (renewable annually)

### **Review**

- Annual review with Club Youth Coordinator